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**Application format for engagement as CONSULTANT (ADMIN/VIGILANCE) on Contract basis (through outsourcing agency) in CCRT, Ministry of Culture, Govt. of India.**

Name of Post:-	
Name of applicant	
Mother's/ Father's/ Husband's Name	
Date of birth (Age as on	
Address for Correspondence	
Permanent Address	
Contact No. / Nos.	
Email ID	
Educational/ Technical Qualification(S)	
Details of experience to be attached in proforma appended as “APPENDIX”	Duly filled proforma “ <b>APPENDIX</b> ” is attached
Date of retirement and name of the office where the officer was last working. Enclose the copy of PPO	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure-I and they are acceptable to me. I certify that no disciplinary proceedings are pending against me, as on date.

**Date:**

**Signature of the Applicant**



## **APPENDIX**

### **Details of Experience**

<b>Period (Starting from the latest)</b>	<b>Name of the Office/Organization</b>	<b>Post, Remuneration or pay band with Grade pay, if applicable</b>	<b>Description of duties performed</b>

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_



## **NON-DISCLOSURE UNDERTAKING**

To,  
The Director  
Centre for Cultural Resources & Training (CCRT)  
Plot No. 15-A, Sector-7, Dwarka, New Delhi-110075

Sir,

I hereby undertake

- treat all the information that comes to my knowledge as part of my duties in this office as confidential information and keep it strictly confidential.
  - not to sell, trade, publish or otherwise disclose to any one in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.
  - to hold such confidential information in trust and confidence both during and after the terms of my engagement.
  - not to engage in any other employment/occupation/consultancy or any other activity during my engagement with CCRT, which would otherwise conflict with my obligations towards CCRT.
  - to abide by data security policy and related guidelines issued by Ministry of Culture.
2. In the event of my termination or employment for any reason whatsoever, I shall promptly surrender and deliver to the CCRT, any records/material, equipment, documents or data which is of confidential nature.
  3. I shall keep CCRT, informed of any change in my address or contact details during the period of my engagement.
  4. I understand that I can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for the time being in force.
  5. For the purpose of this undertaking, Confidential Information means any information received from any source, whether in physical, electronic or in digital format.

Yours faithfully,

**(Signature)**

**Name :** .....

**Address:** .....

.....

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.....

**Dated:** .....

**Mob. No.** .....